

Proceedings of the meeting of IQAC
held on 29 June 2015 at 10:00 AM in
the Committee Room.

AGENDA

AGENDA ITEM NO 1

To welcome the newly formed IQAC for the term 2015-17.

AGENDA ITEM NO: 2

To form sub committees of IQAC and to define their functions thereof.

AGENDA ITEM NO: 3

To encourage teachers to apply for minor and major research projects and provide them with adequate guidance.

PROCEEDINGS.

ITEM NO 1:

The first meeting of the newly formed IQAC was held on 29 June 2015 at 10:00 AM in the college committee room. The IQAC has been formed for the term 2015-17.

The chairperson Dr. Jatinder Singh Sidhu, welcomed all the members of the IQAC. Addressing the House, the chairperson said that he expected the members to work diligently and contribute towards the development of the institution. He also expressed his gratitude to the members of the previous IQAC who provided unflinching support to the college.

ITEM NO: 2

The house formed the sub committees & assigned the duties. The chairperson insisted that the committees should function independently as well as in collaboration with other committees as and when required. The convenors along with their team may hold meetings and regularly and keep in touch with various stakeholders.

ANNEXURE I

ITEM NO: 3

The chairperson asked the Research Committee to encourage teachers to apply for various research projects & also provide

ITEM NO: 4.

To ask the Department Heads to submit their proposals for holding Seminars / Conferences / Workshops / Guest Lectures

ITEM NO: 5

To hold Faculty Development Programmes in the session 2015-16

ITEM NO: 6

To start publication of New National Journals by the college, to form committees and Editorial Boards thereof.

ITEM NO: 7

To discuss various Infrastructure developments to be undertaken during the current session.

them with adequate guidance.

ITEM NO : 4

The Chairperson asked the Research Committee to ask the heads of different departments to submit their proposals for various Academic and Research activities.

ITEM NO : 5

The Chairperson asked the Research Committee to ask the heads of departments to submit their proposals for FDPs.

ITEM NO : 6

The House unanimously decided that the college must publish at least 3 more National Journals in the field on Sciences, Social Sciences and Languages. The committees were formed (Annexure II) which would do the needful.

ITEM NO : 7

The House discussed at length various plans for infrastructural development in the year 2015-16 following decisions were taken :

- a. Opening up of a separate Canteen in SS wing
- b. Girls canteen to be shifted to 1st floor of Students' Centre once it is ready.
- c. Addition of more classrooms & small classrooms keeping in view the rising strength
- d. The Gym should be shifted to Old Boys Hostel

ITEM NO 8:

Formation of the Scholarship Committee for aiding the students in applying for various Scholarships.

ITEM NO: 9

To plan various Academic activities during the session.

ITEM NO 10

To hold parents - teachers meet regularly.

- e. Old Boys' Hostel to be converted into faculty Appt.
- f. Open Air Theatre to be built in S-S Wing.
- g. Studios to be established for music & Journalism
- h. more washrooms for students to be built.
- i. New photostat machine to be bought for House Exam.
- j. Separate Lang. Lab to be set up & upgraded
- k. Information kiosks for Hostel.
- l. 10 new LCD projectors for smart class rooms.

ITEM NO: 8

Scholarship committee was formed to aid the students in applying for various scholarship.

ANNEXURE III.

ITEM NO 9

The House decided to plan and execute the following activities. Incharges were asked to do the needful.

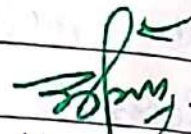



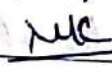
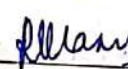
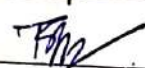
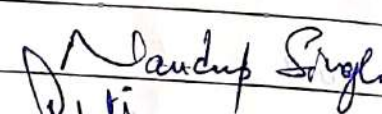
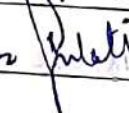
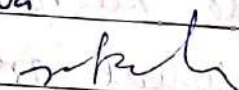
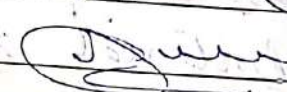
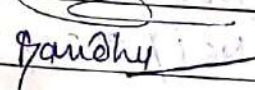
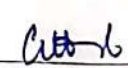
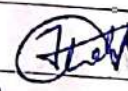

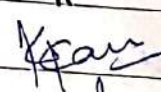

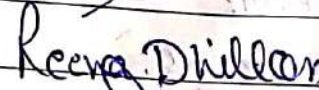
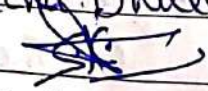
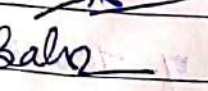
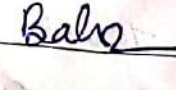
- a. Tutorial groups to be formed.
- b. Portional duties to be assigned.
- c. NET / SLET / TET coaching to be initiated.

ITEM NO: 10

The Chairperson in consultation with the members of the House decided that the PTMs should be held regularly by the departments.

The Chairperson presented the vote of Thanks and extended his gratitude to the representatives of the alumni and the management.

Following members were present in the meeting of the IQAC held on 29 June, 2015 at 10:00 AM in the Committee Room

1. Dr. Jatinder Singh Sidhu 
2. Prof. Harneer Kaur 
3. Prof. Bhag Singh Sandhu 
4. Prof. S.S. Sekhon
5. Prof. Namita Bery 
6. Prof. Navjit Kaur 
7. Prof. Rajinder K. Mann 
8. Dr. Jyadesh Singh 
9. Dr. Daljit Kaur
10. Dr. Navdeep Jaggi 
11. Prof. Kamalpreet Kaur 
12. Dr. Parminder Randhawa
13. Dr. Rashid Rasheed 
14. Prof. Mohd. Anwar 
15. Prof. Poodeep Kaur 
16. Prof. Gauri Handa 
17. Prof. Harjinder Kaur 
18. Prof. Anupreet Singh 
19. Dr. Kuldeep Kaur 
20. Prof. Sarneet Kaur 
21. Prof. Reena Kaur 
22. Dr. Sandeep Kumar 
23. Ms. Babita 
24. Mr. Lalit 

24. Prof. Ashok Sood (Retd) Alumni Representative A.Sood

25. S. Parmjit Singh Sarao Parmjit Singh
IPS, 19 (Punjab) Retd.

26. Akriti Nanda } Students' Akriti Nanda
27. Ranveer Kaur } Representative Ranveer Kaur

28. S. Ranjit Singh Dibia
Hon. Secy
Management Representative

Proceedings of the meeting of IQAC
held on 16 Nov 2015 at 3:00 PM in the
Committee Room.

AGENDA

ITEM NO: 1:

To discuss about NAAC re-visit.

ITEM NO: 2

To assign duties for preparation of Supplementary report of SSR.

PROCEEDINGS

ITEM NO 1:

In the meeting of the IQAC held on 16 Nov 2015, the chairperson informed the members of the IQAC about the re-visit of NAAC Peer Team in the college for re-accr-
ditation and Assessment.

The House discussed in detail the tentative dates for the re-visit of NAAC Peer Team. It was unanimously decided that the dates should be finalised in the end of January or beginning of February keeping in mind the students' presence and weather.

ITEM NO: 2

The Chairperson, Dr Jatinder Singh Sidhu, in consultation with the members of IQAC assigned the duties for compilation of information for the Supplementary report of SSR.

The convenors of the various sub committees were asked to submit the reports of all their activities till date to the AQAR Committee at the earliest.

ITEM NO 3:

To hold Board of Studies meeting in
2nd week of December/January

ITEM NO: 4

To get the feedback from the students

ITEM NO 5:

To discuss new courses to be started
in the academic session 2016-17

ITEM NO 3

The House in its meeting held on 16 NOV 2015 decided that the Board of Studies meeting should be scheduled (for the graduate and postgraduate courses 2016-17 and 2017-18) in the 11th week of December/January.

The decision would be intimated to the Heads in the meeting of the Heads of the Dept.

ITEM NO 4:

The feedback committee decided to take the feedback from the students at the end of the semester.

ITEM NO: 5

The IQAC discussed at length the courses that can be started from the next Academic session. The chairperson insisted that the courses should be market relevant and also as per the need of the area.

Following courses were suggested by the members of the IQAC.

- a. Honours school in Punjabi
- b. M. Phil in Punjabi Chemistry

ITEM NO 6

To hold the meeting of the library committee

ITEM NO 7

Any other Agenda with the permission of the chair.

Physics

Bio Technology

c. Integrated BA & B. Ed

B.Sc & B. Ed

B. Com & B. Ed

d. Short term Courses in Agriculture, IT & Fine Arts
Respective Board of Studies to float the proposals

ITEM NO 6:

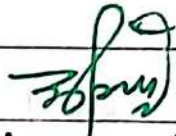
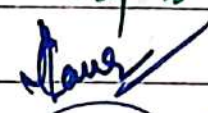

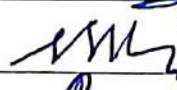

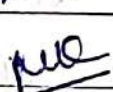
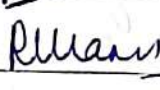
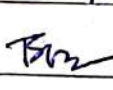
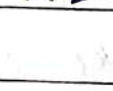
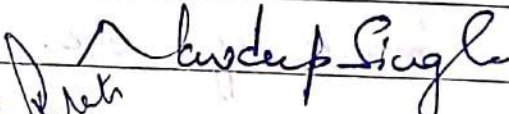
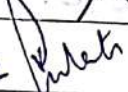
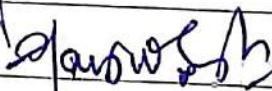
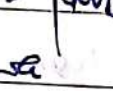
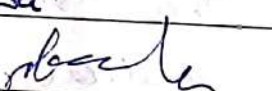
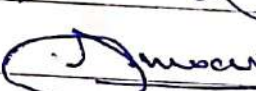
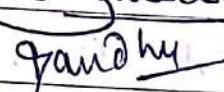
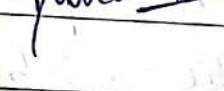


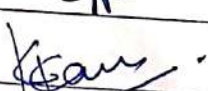

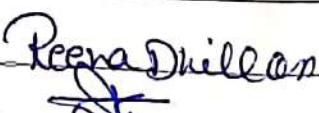

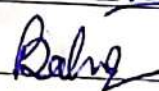
The library committee decided to hold a meeting and take the proposals from the departments for purchase of books before the beginning of the next semester. An exhibition of the books was also planned in the month of Dec.

ITEM NO 7:

a) The house decided to appoint a full time medical officer in the college.

b) A separate lab for commerce is to be established.

Following members were present in the meeting of the IQAC held on 16 Nov' 2015 at 3:00 PM in the Committee Room.

1. Dr. Jatinder Singh Sidhu 
2. Prof. Harneen Kaur 
3. Prof. Bhag Singh Sandhu 
4. Prof. S. S. Sekhon 
5. Prof. Navita Bery 
6. Prof. Navjit Kaur 
7. Prof. Rajinder Kaur Mann 
8. Dr. Jagdish Singh 
9. Dr. Daljit Kaur 
10. Dr. Navdeep Jaggi 
11. Prof. Samalpreet Kaur 
11. Prof. Harjit Singh 
12. Dr. Parminder Randhawa 
13. Dr. Rashid Rasheed 
14. Prof. Mohd. Anwar 
15. Prof. Pradeep Kaur 
16. Prof. Gauri Handa 
17. Prof. Harvinder Kaur 
18. Prof. Anupreet Singh 
19. Dr. Kuldeep Kaur 
20. Prof. Lovneet Kaur 
21. Prof. Reena Kaur Dhillon 
22. Dr. Sandeep Kumar 
23. Ms. Babita 

24. Prof. Ashok Sood (Retd)
Alumni Representative

Ashok .

25. Akshiti Nanda Akshiti Nanda
Student Representative

26. Ragneet Kaur (Head Girl) Ragneet Kaur
Student Representative

Proceedings of the meeting of IQAC
held on 18 Jan 2016 at 2:00 PM
in the committee room.

A meeting of the IQAC was held on 18 Jan 2016 at 2:00 PM for mid term analysis of the plans chalked out at the beginning of the academic session

The sub committees of the IQAC were asked to submit the review report of the work done from 1st July - 31 dec 2015.

Each committee has submitted their reports. Following are the major accomplishments of the various committees:-

Research Committee:

- 3 new journals have been started
- Instrumentation Centre established
- Hi-tech poly house established
- 5 workshops, 1 National Seminar, 1 International Conference organised.
- Industrial Collaborations

Library Committee:

- Books purchased.
- purchase of RFID in process.

Alumni Committee:

- Alumni meet was organised
- Scholarship by alumni initiated for 5 needy students of Rs 3000 each.

Scholarship Committee:-

- Scholarship to toppers instituted.
- Online applications filled for various state and central agencies' scholarships.

Grievance Redressal Cell:

- All Grievances that were filed with the cell through suggestion boxes, were solved at the earliest.
- Lecture by Ms. Ashirandan Bhatti, Rajiv Gandhi National Law University addressed the girls on 'Women's Rights.'

Examination Committee:

- MSTs were held as per schedule.
- Examination related work was completed on time.
- All grievances regarding conduct of exams and out of syllabi question papers related matters were redressed immediately.
- Previous Years Question papers are to be uploaded on college website. The work is in progress.

Co-curricular Activities Committee

- Participation of students in Zonal Youth festival:

Interzonal - 52

Inter-Verdy - 18

- College won overall championship in Zonal youth festival.
- Runners up in Inter Zonal youth festival

Red Cross:

- 300 students participated in Red Cross activities.
- Career Awareness + Detection Camp organised.

NCC / NSS

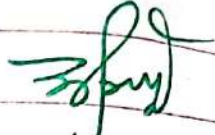
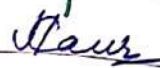


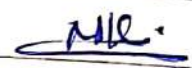

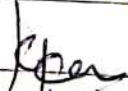
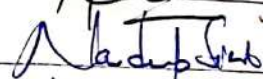
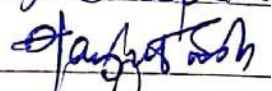
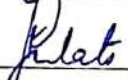


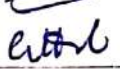


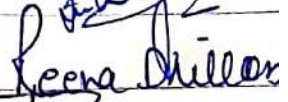

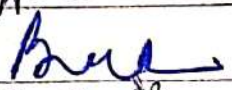
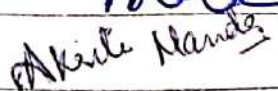
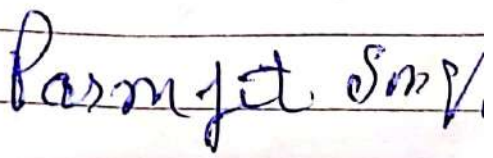
- Blood donation camp organised by NSS
- Inter college camp organised.
- Plantation and cleanliness drive organised.

Sports:

- 19 teams participated in various event.
- Total participation of student in sports events: 126.

The committees were asked to ensure that the pending plans be put in place till the end of the term.

Following members were present in the meeting of the IQAC held on 18 Jan 2016 at 2:00 pm in the committee room.

- | | | |
|-----|--|---|
| 1. | Dr. Jatinder Singh Sidhu |  |
| 2. | Prof. Harveen Kaur |  |
| 3. | Prof B. S. Sandhu |  |
| 4. | Prof. SOHAN SINGH SEKHON |  |
| 5. | Prof Navjot Kaur |  |
| 6. | Prof Rajinder Kaur Mann |  |
| 7. | Dr Kuldeep Kaur |  |
| 8. | Dr. Navdeep Singh |  |
| 9. | Prof. Harjot Singh |  |
| 10. | Prof Kamalpreet Kaur |  |
| 11. | Jagdish Singh |  |
| 12. | Dr Sandeep Kaur Singh |  |
| 13. | Prof. Gauri Handa |  |
| 14. | Dr. Ajjit Kaur Tiwana |  |
| 15. | Prof. Lovneet Kaur |  |
| 16. | Prof. Reena Dhillon |  |
| 17. | Anupreet Singh |  |
| 18. | Balraj Kaur |  |
| 19. | Akshiti Nanda. |  |
| 20. | Kavneet Kaur. | |
| 21. | Prof. Ashok Bood | |
| 22. | S. Parmjit S. Sarao
IPS, IQ (PUNJAB) Retd |  |

Proceedings of the meeting of IQAC
held on 22 March 2016 at 2:00 PM in the
Committee Room.

AGENDA

ITEM No. 1:

To encourage teachers to prepare their research proposals to apply for Major/Minor research projects to UGC and other funding agencies.

ITEM No. 2:

To submit a brief report of workshops/seminars/conferences/guest lectures organized by various departments from Jan - March to Dean Research.

PROCEEDINGS

ITEM NO: 1

The Chairperson instructed Dean, Research to organise a lecture for teachers to encourage them to prepare research proposals to apply for minor - major research projects to University Grants Commission, and other funding agencies.

The teachers would be given guidance regarding framing of proposals and procedure for applying to agencies for funding of the research projects.

ITEM NO: 2

The Cell unanimously decided that department heads be informed to submit a report of various workshops seminars or guest lectures organised from January - March 2016 to Dean Research.

ITEM No. 3)

To encourage the students to submit
Research proposal for funding to the
IQAC chairman.

ITEM No 4)

To start consultations by various
departments & teachers.

ITEM No 5)

To start 10 day certificate course in
the field of agriculture for farmers.

ITEM NO: 3

The Chairperson emphasised the need to inculcate research aptitude in students. The Convenor of the Research Committee, Dr. Jagdish Singh was asked to prepare a proper plan for encouraging students to pursue research.

It was unanimously decided that students be encouraged to submit proposals for research to IQAC Chairman. The notice would be issued to department heads to ask students to submit their proposals to Dean, Research in the next session. After the proposals are received the Research Committee would scrutinize the applications and recommend the projects to the IQAC Chairperson.

ITEM NO-4 :

Science departments were instructed to start consultation to industrial houses, and public at large. Agriculture dept, Biotechnology, Microbiology and Food Technology dept. were told to start consultancy.

ITEM NO-5

Agriculture department was told to start certificate courses for a duration of 10 days for farmers.

ITEM No. 6!

To initiate Green Audit of the College campus

ITEM No 7!

To maintain a record of learning outcome by individual departments -

- Progression from UG to PG
- Academic performance chart

ITEM No. 8

To maintain an activity register.

ITEM NO: 6

IQAC decided to initiate Green Audit of the college campus. For this, a committee will be formed to find the companies that conduct Green Audit. Subsequently, tender would be floated for the same. Suitable company would be given the task to initiate Green Audit of the College.

ITEM NO: 7

Department heads were informed that a proper record of learning outcomes be maintained. The record be maintained year wise.

The record should reflect progression of students from Undergraduation to post graduation. An Academic performance chart of the students be also maintained.

ITEM NO: 8

Departments were instructed to maintain activity registers in the respective departments.

9. ITEM No. 91

To discuss the clearances and
Grievance Cell proforma.

ITEM No 10 :

To reframe the feedback proforma
as per UGC template.

ITEM NO: 9

A proforma for cleanliness of wash rooms was designed and presented for approval before the IQAC. The cell unanimously approved the proforma with a few changes.

The Grievance Redressal Cell also designed a proforma for filing complaints to the cell. It was noticed that the complaints were written on papers and lacked important information required for redressal. So, a common proforma has been designed and approved. These would be available outside the grievance cell. (Annexure - A)

ITEM NO: 10

The feedback committee was asked to rename the feedback proforma as per UGC template.

ITEM No- 11 :

To take the feedback from all stakeholders for the current semester.

ITEM No. 12 :

To frame rules for research activities.

ITEM NO : 11

The feedback committee was asked to take the feedback from various stakeholders for the semester."

ITEM NO : 12

The IQAC decided to frame certain rules regarding research activities. Rules were framed by Dean Research, in consultation with his committee and co-ordinators. Rules were forwarded to IQAC Chairperson for approval. These rules were approved by the Chairperson. (Annexure B)

Following members were present in the meeting of the IQAC held on 22-3-2016 at 2:00 PM in the Committee Room.

Dr. Jitinder Singh Sidhu

Ms. Harveen Kaur

Dr. Jagdish Singh

Dr. Navdeep Singh

Dr. Parminder K. Randhawa

Dr. Daljit K. Tiwana

Prof. Bhag Singh Sandhu

Ms. Namita Berry

Ms. Kamalpreet Kaur

Mr. Harjit Singh

Mr. Anubreet Singh

Ms. Pardeep Kaur

Ms. Harshvrat Chahal

Ms. Rajinder Kaur

Mr. Mohd. Anwar

Ms. Babita

