



MATA GUJRI COLLEGE

Sri Fatehgarh Sahib - 140406

An Autonomous College
 Reaccredited with 'A' Grade by NAAC, Bangalore
 Affiliated to Punjabi University, Patiala &
 Approved by AICTE, New Delhi

Ref. No. MGC/

Date :

Action Taken Report

(Feedback)

Session 2017-18

S. No.	Feedback/Suggestion	Action Taken (2018-19)
Feedback from Students		
1	Use technology to provide easy and fast access to important information from the college	The mobile app of the college was launched to provide students with fast and easy access to important information from the college.
2.	Provide guidance about competitive exams	Efforts were done at the departmental levels by teachers and at the college level through lectures to provide guidance about competitive exams. Students were also guided about UGC-NET examinations and mock tests were also organised
3.	Conduct of reappear exam of odd semester with the even semester examinations to enable the students complete their degree in time	Provision was made to prepone the examination of the reappear in odd semester to even semester to give opportunity to students to complete their degree on time.
4.	Introduce job oriented courses	Two B.Voc. courses sponsored by UGC namely B.Voc Food Processing and B.Voc Nursery Management were introduced from session 2018-19.
Feedback from Faculty		
1.	Opportunity to participate in faculty development programmes/seminars/conferences/workshops.	Faculty was encouraged to enrol in online MOOC courses and ARPIT courses. Several faculty members were also provided leave to attend faculty development programmes/seminars/conferences/workshop etc.
Feedback from Parents		
1.	Provide career guidance	Activities including guest lectures and workshops



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	counselling to students	were carried out by the career guidance cell of the college and various departments to provide career guidance and counselling to students.
2.	Many parents wanted a provision of rechecking at the earliest after the declaration of results	This provision for rechecking was granted within 7 days of declaration of results
Feedback from Alumni		
1.	Suggestions were received for upgrading the technology and keeping pace with it	Mobile app was developed for the convenience of the students and used of technology in office work and examination work
2.	Prepare students for job interviews and employability	As per the feedback received from students lectures/training on resume building and skill development were organised
Feedback from Employers		
1.	Focus more on increasing the communication skills of students	Efforts were made to improve the communication skills of students through language labs, communication skill courses offered in the curriculum, workshops, competitions and expert lectures

Gauri K
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Mata Gujri College
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[Signature]
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